



Authorized Federal Supply Service

Information Technology Schedule Pricelist

General Purpose Commercial Information Technology Equipment, Software And Services

General Description Of The Commodities and Services Offered

Application SIN, FSC Classes and FPDS Codes

SIN 132-51	Information Technology Professional Services
SIN 132-8	Information Technology Equipment
SIN 132-12	Information Technology Equipment Maintenance
SIN 132-33	Information Technology Software Licenses
SIN 132-34	Information Technology Software Maintenance
FPDS Code:	D302, D306, D307, D308, Y2K, D310, D311, D316

Harris, Mackessy & Brennan, Inc. (HMB)

191 West Nationwide Boulevard, Suite 650

Columbus, Ohio 43215

(888) 751-3967 FAX: (614) 221-6856

www.hmbnet.com

Contract Number: **GS-35F-0020M**

Period Covered by Contract: October 11, 2006 through October 10, 2011

General Services Administration

Federal Supply Service

Pricelist current through Modification #22, dated 11/12/2007.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



Table of Contents

Information for Ordering Offices.....	4
Special Notice to Agencies	4
Small Business Participation.....	4
1. Geographic Scope of Contract	4
2. Contractor's Ordering Address and Payment Information	4
3. Liability for Injury or Damage	5
4. Statistical Data for Government Ordering Office Completion of Standard Form 279	5
5. FOB Destination	5
6. Delivery Schedule.....	5
7. Discounts.....	5
8. Trade Agreements Act of 1979, as amended.....	5
9. Statement Concerning Availability of Export Packing.....	5
10. Small Requirements	5
11. Maximum Order.....	5
12. Use of Federal Supply Service Information Technology Schedule Contracts. In Accordance with FAR 8.404	6
13. Federal Information Technology/Telecommunication Standards Requirements.....	7
13.1.Federal Information Processing Standards Publications (FIPS Pubs).....	7
13.2.Federal Telecommunication Standards (Fed-Stds)	7
14. Security Requirements	7
15. Contract Administration For Ordering Offices.....	8
16. GSA Advantage!.....	8
17. Purchase of Incidental, Non-Schedule Items	8
18. Contractor Commitments, Warranties and Representations	8
19. Overseas Activities	9
20. Blanket Purchase Agreements (BPAs).....	9
21. Contractor Team Arrangements	9
22. Installation, Deinstallation, Reinstallation	9
23. Section 508 Compliance.....	10
24. Orders by Federal Government Contractors	10
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)	
PROFESSIONAL SERVICES (SIN 132-51).....	11
1. Scope	11
2. Performance Incentives.....	11
3. Ordering Procedures for Services (Requiring Statement of Work).....	11
4. Order	13
5. Performance of Services	13
6. Inspection of Services	13
7. Responsibilities of Harris, Mackessy & Brennan, Inc.	14
8. Responsibilities of the Government.....	14
9. Independent Contractor.....	14
10. Organizational Conflicts of Interest.....	14
11. Invoices	14
12. Payments.....	14
13. Resumes	14
14. Incidental Support Costs	14
15. Approval of Subcontracts	15
16. Description of IT Services.....	15
16A.Overview.....	15
16B.Professional Services Pricing	15

16C.Description of IT Services	15
TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT (SIN 132-8).....	17
TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE, REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS FOR GOVERNMENT-OWNED GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT (AFTER EXPIRATION OF GUARANTEE/WARRANTY PROVISIONS AND/OR WHEN REQUIRED SERVICE IS NOT COVERED BY GUARANTEE/WARRANTY PROVISIONS) AND FOR LEASED EQUIPMENT (SIN 132-12).....	19
TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES (SIN 132- 33) AND MAINTENANCE (SIN 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE.....	24
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS.....	27
BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE	28
BLANKET PURCHASE AGREEMENT	29
BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS.....	30
Captaris GSA Price List offered through Harris, Mackessy & Brennan’s GSA Contract.....	31
Bowe Bell & Howell GSA Price List offered through Harris, Mackessy & Brennan’s GSA Contract.....	37

Information For Ordering Offices

Special Notice To Agencies: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

The geographic scope of contract is the 48 contiguous states and the District of Columbia.

2. Contractor's Ordering Address and Payment Information:

Ordering Address:	Payment Address:
GSA Order Office: Harris, Mackessy & Brennan, Inc. 191 West Nationwide Boulevard Suite 650 Columbus, OH 43215	Harris, Mackessy & Brennan, Inc. 191 West Nationwide Boulevard Suite 650 Columbus, OH 43215

Payment Information:

1. Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

Ordering Phone Number: **(614) 221-6831**

FAX : **(614) 221-6856**

2. Wire Transfer:

Bank Name: **Huntington National Bank**

ABA Number:

Acct. Number:

Phone: **614-480-4228**

Contact: **Bill Remias**

3. Liability For Injury Or Damage

Harris, Mackessy & Brennan, Inc. shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by Harris, Mackessy & Brennan, Inc., unless such injury or damage is due to the fault or negligence of Harris, Mackessy & Brennan, Inc.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: **94-330-2653**

Block 30: Type of Contractor – **B. Small Business**

Block 31: Woman-Owned Small Business - **NO**

Block 36: Contractor's Taxpayer Identification Number: **31-1410213**

4a. CAGE Code – **1UQR7**

4b. **Harris, Mackessy & Brennan, Inc.** has registered with the Central Contractor Registration Database.

5. FOB Destination

FOB Destination available in continental US only.

6. Delivery Schedule

a. TIME OF DELIVERY: The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as negotiated between the ordering agency and Harris, Mackessy & Brennan, Inc.

Expedited Delivery Time: Expedited deliveries will be addressed on a case-by-case basis.

Overnight and 2-Day Delivery Times: Schedule customers may require overnight or two-day delivery.

Contact Harris, Mackessy & Brennan, Inc. to check on the availability of personnel to fulfill the service.

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact Harris, Mackessy & Brennan, Inc. for the purpose of obtaining accelerated delivery. Harris, Mackessy & Brennan, Inc. shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by Harris, Mackessy & Brennan, Inc. in writing.) If Harris, Mackessy & Brennan, Inc. offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts:

Prices shown are NET Prices; Basic Discounts have been applied.

a. Prompt Payment: **None**

b. Quantity: **None**

c. Dollar Volume: **None**

d. Government Educational Institutions: **None**

e. Other

8. Trade Agreements Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing:

None.

10. Small Requirements:

The minimum dollar value of orders to be issued is **\$500.00**.

11. Maximum Order: (All dollar amounts are exclusive of any discount for prompt payment.)

SIN 132-51 – \$500,000

12. Use Of Federal Supply Service Information Technology Schedule Contracts. In Accordance With FAR 8.404:

[NOTE: Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Services and 132-52 EC Services; refer to the terms and conditions for those SINs.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

a. Orders placed at or below the micro-purchase threshold. Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider—

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall—

Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA

provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.

f. Small business. For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.

g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

13. Federal Information Technology/Telecommunication Standards Requirements:

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

13.1 Federal Information Processing Standards Publications (FIPS Pubs):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 Federal Telecommunication Standards (Fed-Stds):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. Security Requirements.

In the event that security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual agency

policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less.

15. Contract Administration For Ordering Offices:

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. *GSA Advantage!* will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. Purchase Of Open Market Items

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering office contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. Contractor Commitments, Warranties And Representations

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: None

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

Federal Acquisition Regulation (FAR) 13.201(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.202(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

21. Contractor Team Arrangements

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. See the additional information regarding Contractor Team Arrangements in this Schedule Pricelist.

22. Installation, Deinstallation, Reinstallation

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. Section 508 Compliance

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: [www.Section 508.gov](http://www.Section508.gov).

24. Orders by Federal Government Contractors

Harris, Mackessy & Brennan, Inc., will accept orders from Federal Government Contractors under this Schedule Contract providing that:

a. A copy of the authorization to procure products/services from the Schedule provided to the contractor from the Government Contracting Officer is provided to Harris, Mackessy & Brennan, Inc. This authorization should cite the contract number, the period of authorization, and state that title to any equipment purchased by the Contractor will vest in the U.S. Government, and:

b. The order placed by the authorized Federal Government Contractor states:

“This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule, the latter will govern.”

It is understood and agreed that title to any machine purchased there under shall vest directly in the Government at the time of acceptance. Machines purchased and programs licensed there under will be used solely for the performance of the cost reimbursement prime contract under which this authorization was granted. Maintenance service ordered there under is solely for the purpose of maintaining Government owned machines.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SIN 132-51)

1. Scope

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. Performance Incentives

a. When using a performance-based statement of work, performance incentives may be agreed upon between the Contractor and the ordering office on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.

b. The ordering office must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. To the maximum extent practicable, ordering offices shall consider establishing incentives where performance is critical to the agency's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

d. The above procedures do not apply to Time and Material or labor hour orders.

3. Ordering Procedures for Services (Requiring a Statement of Work)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3). GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall—

(1) Prepare a Request (Request for Quote or other communication tool):

(i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2)(i) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate). When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINS as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

(ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs, ordering offices shall—

(1) Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical

qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.

(2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (see FAR 8.404).

(c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

Ordering procedures for other services available on schedule at fixed prices for specifically defined services or tasks should use the procedures in FAR 8.404. These procedures are listed in the pricelist, under "Information for Ordering Offices," paragraph #12.

4. Order

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. Performance Of Services

a. Harris, Mackessy & Brennan, Inc. shall commence performance of services on the date agreed to by the Contractor and the ordering office.

b. Harris, Mackessy & Brennan, Inc. agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering office.

c. The Agency should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Harris, Mackessy & Brennan, Inc. travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. Inspection Of Services

The Inspection of Services—Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. Responsibilities Of Harris, Mackessy & Brennan, Inc.

Harris, Mackessy & Brennan, Inc. shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this contract. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General may apply.

8. Responsibilities Of The Government

Subject to security regulations, the ordering office shall permit Harris, Mackessy & Brennan, Inc. access to all facilities necessary to perform the requisite IT Services.

9. Independent Contractor

All IT Services performed by Harris, Mackessy & Brennan, Inc. under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the Government.

10. Organizational Conflicts Of Interest

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

Harris, Mackessy & Brennan, Inc., upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders the Government shall pay Harris, Mackessy & Brennan, Inc., upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 2002) (Alternate II (JAN 1986)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

14. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

15. Approval Of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. Description of IT Services

A. Overview.

Founded in 1994, Harris, Mackessy & Brennan, Inc. provides customized information system development services in web-based, client-server and mainframe technologies. Harris, Mackessy & Brennan, Inc. specializes in the following services and technologies:

Information Planning	Application Design	Software Development/Engineering
<ul style="list-style-type: none"> • e-business Strategic Planning • Process Re-engineering • Technology Assessments • Information System Plans • Quality Assurance 	<ul style="list-style-type: none"> • Project Management • Workflow • Systems Analysis and Design • Data Architecture • Requirements Definition • Document Imaging • Network Faxing 	<ul style="list-style-type: none"> • Web Development/E-Commerce • Visual Basic • SQL Server • MS Access • Lotus Notes • MS Visual InterDev • C, C++, Visual C++ • COBOL • DB2, IMS/DB

B. Professional Services Pricing

The hourly rates specified below shall apply regardless of whether the services are performed by Harris, Mackessy & Brennan, Inc. or its subcontractors, as long as the individuals performing the services meet the education, experience and expertise requirements for the applicable category.

The following charges apply to purchases of contracted professional services during normal business hours (Monday- Friday, 8:00 am – 5:00 pm, exclusive of holidays observed by the Government or Harris, Mackessy & Brennan, Inc. and to the local service area (50 miles radius). In those instances where an ordered service cannot be supported from within a 50-mile radius, Harris, Mackessy & Brennan, Inc. will, upon receipt of an order for services, provide the procurement office with a not-to-exceed estimate of travel and per diem costs. All Information Technology Services engagements carry a minimum purchase requirement of eight (8) labor hours per individual.

Labor Category	Hourly Rate
Jr. Consultant	\$34.33
Consultant I	\$68.68
Consultant II	\$78.91
Sr. Consultant I	\$91.57
Sr. Consultant II	\$103.00
Manager	\$125.89
Partner	\$171.68

C. Description of IT Services

- 1) **Junior Consultant** - Minimum/General Experience: 0-6 months experience in software development environment, analysis and design of web enabled, client-server or mainframe applications. Functional Responsibility: under supervision of Senior Consultants, supports teams in implementation and testing on client software and system development projects; including

basic programming functions and development project activities. Education: BS/BA or equivalent experience.

- 2) **Consultant I** - Minimum/General Experience: 6 months-2 years experience in software development environment, analysis and design of web enabled, client-server or mainframe applications. Functional Responsibility: under supervision of Senior Consultants, performs basic programming functions and development project activities. Education: BS/BA or equivalent experience.
- 3) **Consultant II** - Minimum/General Experience: 2-3 years experience in software development environment, analysis and design of web enabled, client-server or mainframe applications. Functional Responsibility: under supervision of Senior Consultants, performs basic programming functions and development project activities. Education: BS/BA or equivalent experience.
- 4) **Senior Consultant I** - Minimum/General Experience: 3-5 years applicable experience in analysis and design of business applications for complex large-scale or mid-tier computer systems or LAN-based systems, including web-enabled applications. Functional Responsibility: Works under supervision of Senior Consultant II during implementation, software development and IT support functions, using formal specifications, data flow diagrams and other accepted design techniques. Education: BS/BA or equivalent experience.
- 5) **Senior Consultant II** - Minimum/General Experience: 5-7 years experience. At least three years of experience in analysis and design of business applications for complex large-scale or mid-tier computer systems or LAN-based systems, including web-enabled application development. Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and sub-systems to support software reuse and domain analyses. Manages implementation, software development and support using formal specifications, data flow diagrams and other accepted design techniques. Education: BS/BA in Computer Science or related curriculum or equivalent.
- 6) **Manager** - Minimum/General Experience: 8-12 years experience with at least 4 years managing large projects in IT and IT related areas; familiarity with senior management, best practices, team building and business resource allocation, operations. Functional Responsibility: Performs a variety of tasks specific to managing HMB business relationships with its customers. Negotiates and makes final contractual decisions for HMB as to pricing, project approach, methods and staffing requirements. Ensures that project deliverables meet quality assurance levels. Provides high-level technical guidance to other managers and senior consultants. Education: BA/BS in technical discipline and/or equivalent experience for the service being provided. An advanced degree may be substituted for 3 years experience.
- 7) **Partner** - Minimum/General Experience: 12 years plus years experience with at least 4 years managing large projects in IT and IT related areas; familiarity with senior management, best practices, team building and business resource allocation, operations. Functional Responsibility: Performs a variety of tasks specific to managing HMB business relationships with its customers. Negotiates and makes final contractual decisions for HMB as to pricing, project approach, methods and staffing requirements. Ensures that project deliverables meet quality assurance levels. Provides high-level technical guidance to other partners, managers and senior consultants. Education: BA/BS in technical discipline and/or equivalent experience for the service being provided. An advanced degree may be substituted for 3 years experience.

TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT (SPECIAL ITEM NUMBER 132-8)

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPAs, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. **INSTALLATION.** When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

All equipment furnished hereunder is self-installable. There are no additional charges.

b. **INSTALLATION, DEINSTALLATION, REINSTALLATION.** The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

c. **OPERATING AND MAINTENANCE MANUALS.** The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

5. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6. WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).

TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE, REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS FOR GOVERNMENT-OWNED GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT (AFTER EXPIRATION OF GUARANTEE/WARRANTY PROVISIONS AND/OR WHEN REQUIRED SERVICE IS NOT COVERED BY GUARANTEE/WARRANTY PROVISIONS) AND FOR LEASED EQUIPMENT (SPECIAL ITEM NUMBER 132-12)

1. SERVICE AREAS

a. The maintenance and repair service rates listed herein are applicable to any ordering activity location within a 50 mile radius of the Contractor's service points. If any additional charge is to apply because of the greater distance from the Contractor's service locations, the mileage rate or other distance factor shall be stated in paragraphs 7.d and 8.d of this Special Item Number 132-12.

b. When repair services cannot be performed at the ordering activity installation site, the repair services will be performed at the Contractor's plant(s) listed below:

Harris, Mackessy & Brennan, Inc.
191 West Nationwide Boulevard, Suite 650
Columbus, OH 43215

2. MAINTENANCE ORDER

a. Agencies may use written orders, EDI orders, credit card orders, or BPAs, for ordering maintenance under this contract. The Contractor shall confirm orders within fifteen (15) calendar days from the date of receipt, except that confirmation of orders shall be considered automatic for renewals for maintenance (Special Item Number 132-12). Automatic acceptance of order renewals for maintenance service shall apply for machines which may have been discontinued from use for temporary periods of time not longer than 120 calendar days. If the order is not confirmed by the Contractor as prescribed by this paragraph, the order shall be considered to be confirmed by the Contractor.

b. The Contractor shall honor orders for maintenance for the duration of the contract period or a lesser period of time, for the equipment shown in the pricelist. Maintenance service shall commence on a mutually agreed upon date, which will be written into the maintenance order. Maintenance orders shall not be made effective before the expiration of any applicable maintenance and parts guarantee/warranty period associated with the purchase of equipment. Orders for maintenance service shall not extend beyond the end of the contract period.

c. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice, or shorter notice when agreed to by the Contractor; such notice to become effective thirty (30) calendar days from the date on the notification. However, the ordering activity may extend the original discontinuance date upon written notice to the Contractor, provided that such notice is furnished at least ten (10) calendar days prior to the original discontinuance date.

d. Annual Funding. When annually appropriated funds are cited on a maintenance order, the period of maintenance shall automatically expire on September 30th of the contract period, or at the end of the contract period, whichever occurs first. Renewal of a maintenance order citing the new appropriation shall be required, if maintenance is to continue during any remainder of the contract period.

e. Cross-year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month, fiscal year period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

f. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of maintenance service, if maintenance is to be terminated at that time. Orders for continued maintenance will be required if maintenance is to be continued during the subsequent period.

3. REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS ORDERS

a. Agencies may use written orders, EDI orders, credit card orders, blanket purchase agreements (BPAs), or small order procedures for ordering repair service and/or repair parts/spare parts under this contract. Orders for repair service shall not extend beyond the end of the contract period.

b. When repair service is ordered, only one chargeable repairman shall be dispatched to perform repair service, unless the ordering activity agrees, in advance, that additional repair personnel are required to effect repairs.

4. LOSS OR DAMAGE

When the Contractor removes equipment to his establishment for repairs, the Contractor shall be responsible for any damage or loss, from the time the equipment is removed from the ordering activity installation, until the equipment is returned to such installation.

5. SCOPE

a. The Contractor shall provide maintenance for all equipment listed herein, as requested by the ordering activity during the contract term. Repair service and repair parts/spare parts shall apply exclusively to the equipment types/models within the scope of this Information Technology Schedule.

b. Equipment placed under maintenance service shall be in good operating condition.

(1) In order to determine that the equipment is in good operating condition, the equipment shall be subject to inspection by the Contractor, without charge to the ordering activity.

(2) Costs of any repairs performed for the purpose of placing the equipment in good operating condition shall be borne by the Contractor, if the equipment was under the Contractor's guarantee/warranty or maintenance responsibility prior to the effective date of the maintenance order.

(3) If the equipment was not under the Contractor's responsibility, the costs necessary to place the equipment in proper operating condition are to be borne by the ordering activity, in accordance with the provisions of Special Item Number 132-12 (or outside the scope of this contract).

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

a. Ordering activity personnel shall not perform maintenance or attempt repairs to equipment while such equipment is under the purview of a maintenance order, unless agreed to by the Contractor.

b. Subject to security regulations, the ordering activity shall permit access to the equipment which is to be maintained or repaired.

7. RESPONSIBILITIES OF THE CONTRACTOR

For equipment not covered by a maintenance contract or warranty, the Contractor's repair service personnel shall complete repairs as soon as possible after notification by the ordering activity that service is required. Within the service areas, this repair service should normally be done within 4 hours after notification.

8. MAINTENANCE RATE PROVISIONS

a. The Contractor shall bear all costs of maintenance, including labor, parts, and such other expenses as are necessary to keep the equipment in good operating condition, provided that the required repairs are not occasioned by fault or negligence of the ordering activity.

b. REGULAR HOURS

The basic monthly rate for each make and model of equipment shall entitle the ordering activity to maintenance service during a mutually agreed upon nine (9) hour principal period of maintenance, Monday through Friday, exclusive of holidays observed at the ordering activity location.

c. AFTER HOURS

Should the ordering activity require that maintenance be performed outside of Regular Hours, charges for such maintenance, if any, will be specified in the pricelist. Periods of less than one hour will be prorated to the nearest quarter hour.

d. TRAVEL AND TRANSPORTATION

If any charge is to apply, over and above the regular maintenance rates, because of the distance between the ordering activity location and the Contractor's service area, the charge will be: None

e. QUANTITY DISCOUNTS

Quantity discounts from listed maintenance service rates for multiple equipment owned and/or leased by an ordering activity are indicated below: None

9. REPAIR SERVICE RATE PROVISIONS

a. **CHARGES.** Charges for repair service will include the labor charge, computed at the rates set forth below, for the time during which repairmen are actually engaged in work, and, when applicable, the charge for travel or transportation.

b. **MULTIPLE MACHINES.** When repairs are ordered by a ordering activity on two or more machines located in one or more buildings within walking distance of each other, the charges will be computed from the time the repairman commences work on the first machine, until the work is completed on the last machine. The time required to go from one machine to another, or from one building to another, will be considered actual work performance, and chargeable to the ordering activity, provided the time consumed in going between machines (or buildings) is reasonable.

c. TRAVEL OR TRANSPORTATION

(1) AT THE CONTRACTOR'S SHOP

(a) When equipment is returned to the Contractor's shop for adjustments or repairs which are not covered by the guarantee/warranty provision, the cost of transportation, packing, etc., from the ordering activity location to the Contractor's plant, and return to the ordering activity location, shall be borne by the ordering activity.

(b) The ordering activity should not return defective equipment to the Contractor for adjustments and repairs or replacement without his prior consultation and instruction.

(2) AT THE ORDERING ACTIVITY LOCATION (Within Established Service Areas)

When equipment is repaired at the ordering activity location, and repair service rates are established for service areas or zones, the listed rates are applicable to any ordering activity location within such service areas or zones. No extra charge, time, or expense will be allowed for

travel or transportation of repairmen or machines to or from the ordering activity office; such overhead is included in the repair service rates listed.

(3) AT THE ORDERING ACTIVITY LOCATION (Outside Established Service Areas)

(a) The repair service rates listed for subparagraph (2) above apply, except that a travel charge of \$0.00 per mile for repairmen will apply to the round-trip distance between the geographic limits of the applicable service area and the ordering activity location. Such charge will apply as an additional charge, but it will be limited to one round trip for each request that is made by the ordering activity for repair service, regardless of whether repairs are performed at the ordering activity location or at the Contractor's shop.

(b) When the overall travel charge computed at the above mileage rate is unreasonable (considering the time required for travel, actual and necessary transportation costs, and the allowable ordering activity per diem rate for each night the repairman is required to remain overnight at the ordering activity location), the ordering activity shall have the option of reimbursing the Contractor for actual costs, provided that the actual costs are reasonable and allowable. The Contractor shall furnish the ordering activity with a report of travel performed and related expenses incurred. The report shall include departure and arrival dates, times, and the applicable mode of travel.

d. LABOR RATES

(1) REGULAR HOURS

The Regular Hours repair service rates listed herein shall entitle the ordering activity to repair service during the period 8:00 a.m. to 5:00 p.m., Monday through Friday, exclusive of holidays observed at the ordering activity location. There shall be no additional charge for repair service which was requested during Regular Hours, but performed outside the Regular Hours defined above, at the convenience of the Contractor.

(2) AFTER HOURS

When the ordering activity requires that repair service be performed outside the Regular Hours defined above, except Sundays and Holidays observed at the ordering activity location, the After Hours repair service rates listed herein shall apply. The Regular Hours rates defined above shall apply when repair service is requested during Regular Hours, but performed After Hours at the convenience of the Contractor.

(3) SUNDAYS AND HOLIDAYS

When the ordering activity requires that repair service be performed on Sundays and Holidays observed at the ordering activity location, the Sundays and Holidays repair service rates listed herein shall apply. When repair service is requested to be performed during Regular Hours and/or After Hours, but is performed at the convenience of the Contractor on Sundays or Holidays observed at the ordering activity location, the Regular Hours and/or After Hours repair service rates, as applicable, shall apply.

10. REPAIR PARTS/SPARE PARTS RATE PROVISIONS

All parts, furnished as spares or as repair parts in connection with the repair of equipment, unless otherwise indicated in this pricelist, shall be new, standard parts manufactured by the equipment manufacturer. All parts shall be furnished at prices indicated in the Contractor's commercial pricelist.

11. GUARANTEE/WARRANTY—REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS

a. REPAIR SERVICE

All repair work will be guaranteed/warranted for a period of 1 year.

b. REPAIR PARTS/SPARE PARTS

All parts, furnished either as spares or repairs parts will be guaranteed/warranted for a period 1 year.

12. INVOICES AND PAYMENTS

a. Maintenance Service

(1) Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

(2) Payment for maintenance service of less than one month's duration shall be prorated at 1/30th of the monthly rate for each calendar day.

b. Repair Service and Repair Parts/Spare Parts

Invoices for repair service and parts shall be submitted by the Contractor as soon as possible after completion of work. Payment under blanket purchase agreements will be made quarterly or monthly, except where cash payment procedures are used. Invoices shall be submitted separately to each ordering activity office ordering services under the contract. The cost of repair parts shall be shown as a separate item on the invoice, and shall be priced in accordance with paragraph #10, above. PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE (SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. GUARANTEE/WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number 614-221-6831 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 8:00am to 5:00pm EST.

4. SOFTWARE MAINTENANCE

- a. Software maintenance service shall include the following depend on which plan is purchased:

The Five-Incident plan allows customers to pre-purchase a block of five support incidents for use within a one-year period from the date of purchase. This pre-purchase allows the support to be purchased at the time of server purchase or permits the customer to purchase support in advance using a purchase order rather than a credit card. Incidents are not tied to one server and can be used for any server that a customer owns.

The Premium Support Plan is designed for customers who can address server maintenance, upgrades, and potential technical support issues during regular business hours. It provides support for your complete RightFax solution and protects your investment by including upgrades to subsequent software versions as they become available. This plan provides access to unlimited support (per server) during standard business hours.

The 7x24 Premium Support Plan is geared toward customers who have mission-critical e-document delivery applications and cannot risk any downtime. This provides you with the opportunity to handle server maintenance, potential support issues, or upgrades outside of regular business hours. Premium Support is a comprehensive per-server plan that provides you with 7x24x365 support on your full RightFax product line. It protects your RightFax investment by including upgrades to subsequent software versions as they become available.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

5. PERIODS OF MAINTENANCE (132-34)

a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.

b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.

c. Annual Funding. When annually appropriated funds are cited on an order for maintenance, the period of the maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the maintenance is to be continued during any remainder of the contract period.

d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the maintenance is to be continued during the subsequent period.

6. UTILIZATION LIMITATIONS - (132-33, AND 132-34)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:

(1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

7. SOFTWARE CONVERSIONS - (132-33)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system , or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

8. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

9. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses.

None.

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

Preamble

(Harris, Mackessy & Brennan, Inc.) provides commercial services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

Commitment

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities, please contact Mark Buchy of Harris, Mackessy & Brennan, Inc., phone 614-221-6831, fax 614-221-6856, e-mail mjb@hmbnet.com.

BPA NUMBER _____

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER *SPECIAL BPA DISCOUNT/PRICE

____ _____
____ _____

(2) Delivery:

DESTINATION DELIVERY SCHEDULE/DATES

____ _____
____ _____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE POINT OF CONTACT

____ _____
____ _____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

The customer identifies their requirements.

Federal Supply Schedule Contractors may individually meet the customers needs, or -

Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.

Customers make a best value selection.

Captaris GSA Price List

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
Special Item Number: 132-33 SOFTWARE		
RightFax Server Software		
2400002-10	RightFax 9.3 Business Server Server License - 1 Channel, Unlimited Users, Max 30 Channels	\$1,768.72
2400003-10	RightFax 9.3 Enterprise Server Server License - 1 Channel, Unlimited Users, WebClient, OCR router/connector, Docs on Demand, Teleconnect Modules	\$4,428.46
2400004-10	RightFax 9.3 Enterprise Suite Enterprise Server - 1 Channel, Unlimited Users includes Add-on Software Modules: Exchange & Notes G/w, PDF, SNMP	\$7,974.77
2400005-10	RightFax 9.3 Enterprise Integration Includes RightFax Enterprise Suite, Integration module, Filter, Host Notifications, InternetLink, SecureDocs, Unlimited Inputs: File, Print, Oracle Purchasing 11i, Baan, SAPConnect, SAPScript, Oracle CRM, PeopleSoft, RightFax Embedded Codes, Filter, TCP/IP	\$16,840.55
RightFax Optional Module Software		
2450011-00	RightFax Lotus Notes Module Licensed for Unlimited Users	\$1,502.75
2450012-00	RightFax MS Exchange Module Licensed for Unlimited Users	\$1,502.75
2450013-00	RightFax PDF Module Licensed for Unlimited Users, 1 Server Process, Supports PDF and Postscript Conversion	\$1,502.75
2450014-00	RightFax Web Access Fax access via web. Unlimited users. One license required per server.	\$1,768.72
2450015-00	RightFax Integration Module Requires Enterprise Server.	\$7,974.77
2450016-00	RightFax Connector for SAP R/3 Requires Enterprise Server.	\$7,088.19
2450017-00	RightFax Business Integration Module 1 Input Recognition, 1 Output (no email), Limited to 2 channels of Integration Traffic	\$2,655.30
2450003-10	RightFax Connector for FileNet P8 Requires Enterprise Server. Licensed for unlimited users.	\$7,974.77
2450018-00	RightFax Shared Services Module An option for up to 4 RightFax Enterprise Servers to share a single RightFax SQL Database and Services. Must be purchased for each RightFax Enterprise Server designated to share a single RightFax database.	\$1,502.75
2450023-11	RightFax MFP Module 3.0 Cost is per device.	\$500.92
2450024-10	RightFax XML Generator Specialized adapter for exporting received faxes as XML data packages which contain fax meta data in XML format that accompany fax images. Includes configuration wizard.	\$4,428.46
1400004-00	Captaris Customer Developer Program – Single User Annual single user subscription that includes tools and code samples, training and coding videos, access to methodology and best practices, access to the Captaris Developer Bulletin Board and scheduled telephone support on development issues.	\$1,170.28

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
0020173-00	RightFax SecureDocs Module	\$5,315.04
RightFax Channel Licenses		
2450007-00	RightFax Additional Document Delivery Channel	\$749.16
RightFax Server and Suite Software Upgrades		
2420000-00	RightFax Server Software Upgrade – Previous Version Same-Server type upgrades to RightFax 9.3 from a previous version of RightFax are priced at 65% of the GSA price of the Server Software, Channels and Modules of the system being upgraded. Above pricing is the minimum price.	\$1,148.12
2420001-00	RightFax 9.3 Business Server to 9.3 Enterprise Server	\$3,098.59
2420002-00	RightFax 9.3 Business Server to 9.3 Enterprise Suite	\$6,644.90
2420003-00	RightFax 9.3 Business Server to 9.3 Enterprise Integration	\$15,510.68
2420004-00	RightFax 9.3 Enterprise Server to 9.3 Enterprise Suite	\$4,428.46
2420005-00	RightFax 9.3 Enterprise Server to 9.3 Enterprise Integration	\$13,294.24
2420006-00	RightFax 9.3 Enterprise Suite to 9.3 Enterprise Integration	\$10,634.50
Captaris Workflow Software (formerly Teamplate)		
4400023-11	Captaris Workflow – Single Developer Seat Required for each developer developing or maintaining Captaris Workflow applications.	\$4,432.89
4400028-11	Captaris Workflow Unlimited Developers Permits unlimited developers to develop or maintain Captaris Workflow applications.	\$22,164.45
4400025-11	Captaris Workflow Production Runtime Standard Server 50 users	\$6,648.75
4400029-11	Captaris Workflow Production Runtime Advanced Server 1 CPU	\$22,164.45
4450004-11	Captaris Workflow Wizard for SharePoint Extended workflow product developed specifically for deployment with Microsoft's SharePoint 2.0.	\$2,216.45
4450006-11	Captaris SharePoint Licenses CAL (Client Access License)	\$17.73
4450003-10	Captaris Workflow Wizard for RightFax Extended workflow product developed specifically for deployment with the Captaris RightFax product.	\$5,315.04
Captaris Alchemy Software		
3400002-10	Alchemy Advanced Content Management Server V8.2 Alchemy Advanced Server is the basis for applications requiring integrated document management, records management, compliance and workflow, along with fixed content management. The license requires at least one Alchemy Administrator license.	\$6,112.96
3450060-00	Alchemy Advanced Administrator License	\$1,861.81
3400001-10	Alchemy Standard Content Management Server V8.2 Alchemy Standard Server is the basis for fixed content management applications such as imaging and COLD. The license includes one Standard Server license with integrated Windows security, and one Alchemy Administrator license.	\$3,546.31

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
3450063-00	Additional Alchemy Administrator License	\$1,861.81
3450011-10	Alchemy Client Add document and records management functionality and repository access to Microsoft Office applications: Word, Excel, PowerPoint, and Outlook. Requires the Alchemy Advanced Server.	\$354.63
3450009-00	Alchemy Index Station Client For content contributors. Users can add, annotate, index and view documents. Ideal client for imaging and workflow applications.	\$797.92
3450037-00	Alchemy Search Client For content consumers. Users have read-only access to Alchemy repositories. There are two types of Search clients – a Windows desktop client and an Internet Explorer client for Web access. Licenses allow for access using both types of clients on one Alchemy Server. Web access also requires a Alchemy Web license.	\$443.29
3450031-00	Alchemy Scan Captures paper documents into a Alchemy repository using a wide range of scanners. Includes advanced OCR for full-text OCR or zone OCR. Includes bar code recognition. Requires a Alchemy Administrator or Index Station license.	\$1,329.87
3450034-00	Alchemy DataGrabber Development license to write definition files to import large ASCII or EBCDIC computer output files into a Alchemy repository. Includes the Runtime license for same workstation. Requires a Alchemy Administrator license.	\$3,989.60
3450036-00	Alchemy DataGrabber Runtime License to run predefined definition files within Alchemy Administrator. Requires a Alchemy Administrator license.	\$1,768.72
3450013-00	Exchange Archive Link for Alchemy – Administrator A “back office” archiving server that captures email from one or more Exchange servers and stores them into Alchemy repositories. Order the administrator license and the number of mailbox archive licenses needed. Requires the Alchemy Advanced or Standard Server license.	\$886.56
3450015-00	Exchange Archive Link for Alchemy – Mailbox licenses Minimum of 50 must be ordered.	\$22.16
3450001-10	Alchemy Web The middleware services layer that publishes Alchemy repositories to the Internet. Requires the Alchemy Advanced or Standard Server license, and Alchemy Search user access license.	\$3,103.02
3450010-00	Database Encryption Modules Adds an additional layer of high security to Alchemy repositories by using a 256 byte Blowfish based security algorithm. Requires the Alchemy Advanced or Standard Server license.	\$6,649.34
3450012-00	Alchemy Records Manager For records manager to create and manage record file plans and retention schedules that are applied to content stored in Alchemy repositories, as well as physical files and electronic files stored on the Windows file system. Requires the Alchemy Advanced Server license.	\$8,865.78
3450021-00	Alchemy Web Viewer Extension Converts documents to Web-native formats to provide universal viewing support for over 200 file formats.	\$1,773.16

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
Special Item Number: 132-8 HARDWARE/EQUIPMENT		
Analog Fax Boards		
2650028-00	TruFax 100 R-uPCI 1 port Universal PCI Brooktrout card	\$575.39
2650030-00	TruFax 200 R-uPCI 2 port Universal PCI Brooktrout card	\$708.38
2650001-00	Brooktrout TR1034+uP2C-R Combo Fax Board 2 channel combo analog, 1 loop/1 DID, This board requires RightFax Feature Pack.	\$2,212.01
2650002-00	Brooktrout TR1034+uP4C-R Combo Fax Board 4 channel combo analog, uPCI, 2 loop/2 DID, This board requires RightFax Feature Pack.	\$3,564.04
2650003-00	Brooktrout TR1034+uP2D-R DID Fax Board 2 channel DID analog, This board requires RightFax Feature Pack.	\$2,194.28
2650004-00	Brooktrout TR1034+uP4D-R DID Fax Board 4 channel DID analog, uPCI, This board requires RightFax Feature Pack.	\$3,564.04
2650009-00	Brooktrout TR1034+P2-2L-R Fax Board 2 channel analog, V.34, uPCI	\$1,768.72
2650010-00	Brooktrout TR1034+P4-4L-R Fax Board 4 channel analog, V.34, uPCI	\$2,921.27
2650011-00	Brooktrout TR1034+P8-8L-R Fax Board 8 channel analog, V.34, uPCI	\$5,492.35
2650036-00	Brooktrout TR1034+E2-2L Fax Board 2 channel analog, V.34, PCI Express	\$1,768.72
2650037-00	Brooktrout TR1034+E4-4L Fax Board 4 channel analog, V.34, PCI Express	\$2,921.27
2650038-00	Brooktrout TR1034+E8-8L Fax Board 8 channel analog, V.34, PCI Express	\$5,492.35
Digital Fax Boards		
2650018-00	Brooktrout TR1034-P4H-T1-1N-R 4 pt T1/PRI Interface uPCI uPCI bus, 4 digital channels, T1/PRI, T.38	\$4,439.56
2650019-00	Brooktrout TR1034-P8H-T1-1N-R 8 pt T1/PRI Interface uPCI uPCI bus, 8 digital channels, T1/PRI, T.38	\$6,661.56
2650020-00	Brooktrout TR1034-P16H-T1-1N-R 16 pt T1/PRI Interface uPCI uPCI bus, 16 digital channels, T1/PRI, T.38	\$10,923.25
2650021-00	Brooktrout TR1034-P24H-T1-1N-R 24 pt T1/PRI Interface uPCI uPCI bus, 24 digital channels, T1/PRI, T.38	\$15,506.25
2650051-00	Brooktrout TR1034-E4H-T1-1N-PCIe 4 pt T1/PRI Interface PCI Express PCI Express bus, 4 digital channels, T1/PRI, T.38	\$4,439.56
2650052-00	Brooktrout TR1034-E8H-T1-1N- PCIe 8 pt T1/PRI Interface PCI Express PCI Express bus, 8 digital channels, T1/PRI, T.38	\$6,661.56
2650053-00	Brooktrout TR1034-E16H-T1-1N- PCIe 16 pt T1/PRI Interface PCI Express PCI Express bus, 16 digital channels, T1/PRI, T.38	\$10,923.25
2650054-00	Brooktrout TR1034-E24H-T1-1N- PCIe 24 pt T1/PRI Interface PCI Express PCI Express bus, 24 digital channels, T1/PRI, T.38	\$15,506.25
TR1034 Field Upgrades		
2660001-00	TR1034 4-Channel to 8-Channel License Key (T1) TR1034 (T1) 4-8 port upgrade	\$3,985.17

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
2660002-00	TR1034 4-Channel to 16-Channel License Key (T1) TR1034 (T1) 4-16 port upgrade	\$8,861.25
2660003-00	TR1034 4-Channel to 24-Channel License Key (T1) TR1034 (T1) 4-24 port upgrade	\$13,077.03
2660004-00	TR1034 8-Channel to 16-Channel License Key (T1) TR1034 (T1) 8-16 port upgrade	\$6,201.61
2660006-00	TR1034 8-Channel to 24-Channel License Key (T1) TR1034 (T1) 8-24 port upgrade	\$10,457.19
2660008-00	TR1034 16-Channel to 24-Channel License Key (T1) TR1034 (T1) 16-24 port upgrade	\$6,104.09
<i>FoIP Boardless Solution</i>		
2670003-00	Brooktrout SR-140-2F – 2 Channel FoIP Boardless Fax Solution 2 channel T.38, SIP, H.323, host based fax license. In addition, this part number can be used for additional boardless fax licenses by multiplying the number of channels less any volume discounts.	\$1,382.94

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
Special Item Number: 132-34 SOFTWARE MAINTENANCE		
Software Support Plans		
2500001-00	RightFax Maintenance-Only Support - 1 Year 15% of the Software GSA Cost per year, minimum price	\$1,148.11
2500003-00	RightFax Premium Support Plan – 1 Year 18% of the Software GSA Cost per year, minimum price	\$1,768.72
2500004-00	RightFax 7x24 Premium Support Plan - 1 Year 25% of the Software GSA Cost per year, minimum price	\$5,315.04
2500067-00	RightFax Standard Support Plan – 1 Year Available only on Business and Satellite Servers with 4 or fewer channels, minimum price	\$704.83
4500028-00	Captaris Workflow Maintenance-Only Support - 1 Year 15% of the Software GSA Cost per year, minimum price	\$1,148.11
4500010-00	Captaris Workflow Premium Support Plan – 1 Year 18% of the Software GSA Cost per year, minimum price	\$1,591.41
3500014-00	Alchemy Maintenance-Only Support - 1 Year 15% of the Software GSA Cost per year, minimum price	\$1,148.11
3500008-00	Alchemy Premium Support Plan – 1 Year 18% of the Software GSA Cost per year, minimum price	\$1,591.41
MC-1700-0100	Kofax Software Upgrade Assurance – 1 Year 18% of the Software GSA Cost per year	

NOTE: Reference SIN 132-34

Above pricing is based on a percentage of the amount of software licensed by client. For example, if client purchases Captaris Premium Support, then the maintenance cost is 18% of the total GSA software cost. All of the above software maintenance plans are provided by Captaris Inc. Captaris sets a minimum price at which support must be quoted. The minimum prices are listed.

Special Item Number: 132-12 HARDWARE/EQUIPMENT MAINTENANCE

Fax Board Support Plans		
2500094-00	RightFax Next Day Hardware Replacement Warranty - 1 Year 15% of the board GSA Cost per year	

NOTE: Reference SIN 132-12

Above pricing is based on a percentage of the amount of hardware purchased by client. For example, if client purchases Captaris Next Day Hardware Replacement Warranty, then the maintenance cost is 15% of the total GSA hardware cost. All of the above hardware maintenance plans are provided by Captaris Inc. There is no minimum price for hardware support.

Special Item Number: 132-51 INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

Installation Services		
INSTALL	Captaris RightFax, Workflow and/or Alchemy onsite, installation services Daily Rate	\$2,500.00

Bowe Bell & Howell GSA Price List

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
Special Item Number: 132-8 HARDWARE/EQUIPMENT		
<i>8000 Spectrum XF Color</i>		
8140D-C-I	Bowe Bell + Howell 8140 Duplex Color Spectrum XF Scanner with Imprinter	\$41,886.38
8120D-C-I	Bowe Bell + Howell 8120 Duplex Color Spectrum XF Scanner with Imprinter	\$27,922.77
8120D-C	Bowe Bell + Howell 8120 Duplex Color Spectrum XF Scanner	\$27,036.20
8090D-C-I	Bowe Bell + Howell 8090 Duplex Color Spectrum XF Scanner with Imprinter	\$23,268.24
8090D-C	Bowe Bell + Howell 8090 Duplex Color Spectrum XF Scanner	\$22,381.66
8090S-C-I	Bowe Bell + Howell 8090 Simplex Color Spectrum XF Scanner with Imprinter	\$19,721.93
8090S-C	Bowe Bell + Howell 8090 Simplex Color Spectrum XF Scanner	\$18,835.34
<i>8000 Spectrum XF Bitonal/Grayscale</i>		
8140D-B-I	Bowe Bell + Howell 8140 Duplex Bitonal/Grayscale Spectrum XF Scanner with Imprinter	\$35,901.98
8120D-B-I	Bowe Bell + Howell 8120 Duplex Bitonal/Grayscale Spectrum XF Scanner with Imprinter	\$25,263.04
8120D-B	Bowe Bell + Howell 8120 Duplex Bitonal/Grayscale Spectrum XF Scanner	\$24,376.46
8090D-B-I	Bowe Bell + Howell 8090 Duplex Bitonal/Grayscale Spectrum Scanner XF with Imprinter	\$21,273.44
8090D-B	Bowe Bell + Howell 8090 Duplex Bitonal/Grayscale Spectrum XF Scanner	\$20,386.86
8090S-B-I	Bowe Bell + Howell 8090 Simplex Bitonal/Grayscale Spectrum Scanner XF with Imprinter	\$17,727.13
8090S-B	Bowe Bell + Howell 8090 Simplex Bitonal/Grayscale Spectrum XF Scanner	\$16,840.55

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
<i>Infinity WF Series</i>		
0103570	Bowe Bell + Howell Infinity Wide Format, 36 in. paper scan size	\$14,081.02
0103572	Bowe Bell + Howell Infinity Wide Format, 42 in. paper scan size	\$21,411.92
0103574	Bowe Bell + Howell Infinity Wide Format, 48 in. paper scan size	\$26,648.27
<i>Truper Series</i>		
Truper3200	Bowe Bell + Howell Truper 3200 Duplex Color Flatbed Scanner	\$7,974.77
Truper3600-Standard	Bowe Bell + Howell Truper 3600 Duplex Color Scanner with VRS 4.0 Standard	\$5,581.01
Truper3600-Plus	Bowe Bell + Howell Truper 3600 Duplex Color Scanner with VRS 4.0 Plus	\$6,201.61
Truper-Imprinter	Bowe Bell + Howell Truper Imprinter Option	\$1,382.18
<i>SideKick Series</i>		
1200	Bowe Bell + Howell SideKick 1200 Duplex Color Scanner	\$1,192.45
1400U	Bowe Bell + Howell SideKick 1400 Duplex Color Scanner	\$3,630.54
1400I	Bowe Bell + Howell SideKick 1400 Duplex Color Scanner with Imprinter	\$4,508.25
KF-EH-0650-2000	Bowe Bell + Howell SideKick – Kofax Adrenaline 650i SCSI	\$970.80
KF-TK30002202	Bowe Bell + Howell SideKick – Kofax Image Controls 3 Developers Toolkit	\$2,655.30
<i>FB Series</i>		
730DCFB	Bowe Bell + Howell 730 Duplex Color Flatbed Scanner	\$3,098.59
<i>Consumables Kit</i>		
BH-8000-SPEC-KIT	Bowe Bell + Howell Spectrum Consumables Kit	\$922.44

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
Special Item Number: 132-12 HARDWARE/EQUIPMENT MAINTENANCE		
<i>Bowe Bell + Howell Scanner - 12 month support contracts</i>		
SA-1200	Bowe Bell + Howell 1200 Advance Unit Replacement, warranty and post warranty period	\$299.22
SA-1400	Bowe Bell + Howell 1400 Advance Unit Replacement, warranty and post warranty period	\$490.72
SA-3200-30W	Bowe Bell + Howell Truper 3200 Scanner - 5 days/week, 9 hours/day, 24 hour response, warranty period	\$811.88
SA-3200-30	Bowe Bell + Howell Truper 3200 Scanner - 5 days/week, 9 hours/day, 24 hour response, post warranty period	\$1077.19
SA-8XXXDC-30	Bowe Bell + Howell 8080D, 8125D or 8100D, Spectrum Scanners - 5 days/week, 9 hours/day, 24 hour response, post warranty period	\$3,337.77
SA-8XXXDC-40	Bowe Bell + Howell 8080D, 8125D or 8100D, Spectrum Scanners - 5 days/week, 9 hours/day, 4 hour response, post warranty period	\$3,737.42
XF-8XXX-30W	Bowe Bell + Howell 8090, 8120 or 8140, Spectrum XF Scanners - 5 days/week, 9 hours/day, 24 hour response, warranty period	\$1,512.38
XF-8XXX-40W	Bowe Bell + Howell 8090, 8120 or 8140, Spectrum XF Scanners - 5 days/week, 9 hours/day, 4 hour response, warranty period	\$1,693.87
XF-8XXX-30	Bowe Bell + Howell 8090, 8120 or 8140, Spectrum XF Scanners - 5 days/week, 9 hours/day, 24 hour response, post warranty period	\$3,780.23
XF-8XXX-40	Bowe Bell + Howell 8090, 8120 or 8140, Spectrum XF Scanners - 5 days/week, 9 hours/day, 4 hour response, post warranty period	\$4,234.36
XF-8XXX-50	Bowe Bell + Howell 8090, 8120 or 8140, Spectrum XF Scanners - 7 days/week, 24 hours/day, 4 hour response, post warranty period	\$6774.93

Kodak GSA Price List

Part Number	Product Description	GSA Price
Special Item Number: 132-8 HARDWARE/EQUIPMENT		
<i>Kodak i200 Series Scanners</i>		
8927964	Kodak I200 Series Imprinter	\$842.25
8327405	Kodak I250 Scanner	\$4,078.26
1604743	Kodak I260 Scanner	\$5,496.78
8997843	Kodak I280 Scanner	\$8,821.45
<i>Kodak i1200 and i1300 Series Scanners</i>		
1359249	Kodak I1220 Scanner	\$1,053.34
1421080	Kodak I1320 Scanner	\$2,104.05
<i>Kodak i600 Series Scanners</i>		
8684938	Kodak I610 Scanner	\$17,731.56
8938946	Kodak I620 Scanner	\$23,937.61
1898725	Kodak I640 Scanner	\$32,803.39
8044570	Kodak I660 Scanner	\$41,669.17
<i>Kodak i600 Upgrade Kits</i>		
1320860	Kodak I620 to I640 Upgrade Kit	\$12,412.09
1899731	Kodak I620 to I660 Upgrade Kit	\$23,051.03
1752591	Kodak I640 to I660 Upgrade Kit	\$14,185.25
<i>Kodak i800 Series Scanners</i>		
8929614	Kodak I800 Scanner	\$39,896.01
1070515	Kodak I810 Scanner Enabling Kit	\$8,865.78
1350529	Kodak I820 Scanner Enabling Kit	\$17,731.56

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
1203090	Kodak I830 Scanner Enabling Kit	\$26,597.34
8263089	Kodak I840 Scanner Enabling Kit	\$35,463.12
<i>Kodak i800 Upgrade Kits</i>		
8747941	Kodak Upgrade Kit to I820 Scanner	\$17,731.56
8919698	Kodak Upgrade Kit to I830 Scanner	\$26,597.34
1201441	Kodak Upgrade Kit to I840 Scanner	\$35,463.12
<i>Kodak i1800 Series Scanners</i>		
8914509	Kodak I1840 Scanner	\$58,860.72
1238195	Kodak I1860 Scanner	\$74,674.05
1889039	Kodak Upgrade Kit I1840 to I1860	\$18,975.99
<i>Kodak Consumable Kits</i>		
KIT-EKC-I30	Kodak Consumable Kit for I30/I40/I55/I65 Scanners	\$97.52
KIT-EKC-I260	Kodak Consumable Kit for I150/I160/I250/I260 Scanners	\$270.41
KIT-EKC-I600	Kodak Consumable Kit for I610/I620/I640/I660 Scanners	\$673.80
KIT-EKC-I800	Kodak Consumable Kit for I810/I820/I830/I840 Scanners	\$1,086.06
Special Item Number: 132-33 SOFTWARE		
<i>Kodak Capture Software</i>		
8007635	Kodak Capture Software for I30/I40/I1200 Scanners, 1 Pack	\$353.74
1458207	Kodak Capture Software for I55/I65/I1300 Scanners, 1 Pack	\$709.26
8453367	Kodak Capture Software for I150/I160 Scanners, 1 Pack	\$1,325.43
8988784	Kodak Capture Software for I250/I260/I280 Scanners, 1 Pack	\$1,861.81
8746950	Kodak Capture Software for I610/I620/I640 Scanners, 1 Pack	\$6,117.39
1580968	Kodak Capture Software for I660/I810/I820 Scanners, 1 Pack	\$8,156.52
1232685	Kodak Capture Software for I830/I840/I1800 Scanners, 1 Pack	\$12,744.56

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
Special Item Number: 132-12 HARDWARE/EQUIPMENT MAINTENANCE		
<i>Kodak Scanner - 12 month support contracts</i>		
SA-I30	Kodak I30 Advance Unit Replacement, warranty and post warranty period	\$106.39
SA-I40	Kodak I40 Advance Unit Replacement, warranty and post warranty period	\$119.69
SA-I55	Kodak I55 Advance Unit Replacement, warranty and post warranty period	\$203.91
SA-I65	Kodak I65 Advance Unit Replacement, warranty and post warranty period	\$350.20
SA-1XX-40W	Kodak I150, I160, i1220 or i1320 Scanners - 5 days/week, 9 hours/day, 4 hour response, warranty period	\$895.44
SA-1XX-40	Kodak I150, I160, i1220 or i1320 Scanners - 5 days/week, 9 hours/day, 4 hour response, post warranty period	\$1,445.12
SA-2XX-40W	Kodak I250 or I260 Scanners - 5 days/week, 9 hours/day, 4 hour response, warranty period	\$598.44
SA-2XX-40	Kodak I250 or I260 Scanners - 5 days/week, 9 hours/day, 4 hour response, post warranty period	\$1,148.12
SA-6XX-40W	Kodak I610, I620, I640 or I660 Scanners - 5 days/week, 9 hours/day, 4 hour response, warranty period	\$5,904.61
SA-6XX-40	Kodak I610, I620, I640 or I660 Scanners - 5 days/week, 9 hours/day, 4 hour response, post warranty period	\$7,872.81
SA-8XX-40W	Kodak I810, I820, I830, I840, i1840 or i1860 Scanners - 5 days/week, 9 hours/day, 4 hour response, warranty period	\$8,067.86
SA-8XX-40	Kodak I810, I820, I830, I840, i1840 or i1860 Scanners – 5 days/week, 9 hours/day, 4 hour response, post warranty period	\$10,727.59

Fujitsu GSA Price List

Part Number	Product Description	GSA Price
Special Item Number: 132-8 HARDWARE/EQUIPMENT		
<i>Fujitsu Desktop/Workgroup Scanners</i>		
PA03420-B005	Fujitsu fi-60F Scanner	\$264.46
PA03360-B515	Fujitsu ScanSnap S510 Scanner	\$436.36
PA03360-B615	Fujitsu ScanSnap S510M Scanner	\$436.36
PA03360-B055	Fujitsu fi-5110C Scanner	\$690.94
PA03484-B005	Fujitsu fi-5120C Scanner	\$921.21
PA03484-B505	Fujitsu fi-5220C Scanner	\$1,319.00
PA03544-B005	Fujitsu fi-6000N Scanner	\$2,310.74
<i>Fujitsu Departmental Scanners</i>		
PA03334-B605	Fujitsu fi-5530C2 Scanner	\$2,641.31
PA03277-B015	Fujitsu fi-4340C Scanner	\$3,302.47
<i>Fujitsu Production Scanners</i>		
PA03338-B535	Fujitsu fi-5650C Scanner	\$4,293.92
CG01000-518601	Fujitsu fi-5650C VRS Scanner	\$4,933.32
CG01000-523801	Fujitsu fi-5650C HVRS Scanner	\$5,263.90
PA03338-B035	Fujitsu fi-5750C Scanner	\$5,550.24
CG01000-518501	Fujitsu fi -5750C VRS Scanner	\$5,947.09
CG01000-523901	Fujitsu fi -5750C HVRS Scanner	\$6,277.67
PA03296-B075	Fujitsu fi-4860C2-VRS Scanner	\$12,956.71
PA03450-B005	Fujitsu fi-5900C Scanner	\$19,483.34

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
<i>Fujitsu ScanAid Kits</i>		
ScanAidKit	ScanAid Cleaning and Consumable Kit	\$444.30

Part Number	Product Description	GSA Price
Special Item Number: 132-12 HARDWARE/EQUIPMENT MAINTENANCE		
<i>Fujitsu Scanner - 12 month support contracts</i>		
CG01000-514501	Workgroup Advance Exchange In-Warranty, NBD Unit Exchange ScanSnap fi-5110EOX Series, fi-5110C, fi-4010CU, S500, fi-5015C	\$56.17
CG01000-514801	Workgroup Advance Exchange Plus Post-Warranty at Point of Sale, NBD Unit Exchange 5110EOX, fi-5110C, fi-4010CU, fi4120C, fi-4220C, fi-5120C, fi-5220C, SP51C, SP620C,fi-4110CU, S500, fi-5015C, fi-5000N	\$94.25
CG01000-514601	Workgroup Advance Exchange Plus Post-Warranty, NBD Unit Exchange 5110EOX, fi-5110C, fi-4010CU, fi4120C, fi-4220C, fi-5120C, fi-5220C, SP51C, SP620C,fi-4110CU, S500, fi-5015C, fi-5000N	\$151.38
CG01000-514901	Workgroup Depot Plus Post-Warranty at Point of Sale, 5-day Unit Repair & Return 5110EOX, fi-5110C, fi-4010CU, fi4120C, fi-4220C, fi-5120C, fi-5220C, SP51C, SP620C,fi-4110CU, S500, fi-5015C, fi-5000N	\$94.25
CG01000-514701	Workgroup Depot Plus Post-Warranty, 5-day Unit Repair & Return 5110EOX, fi-5110C, fi-4010CU, fi4120C, fi-4220C, fi-5120C, fi-5220C, SP51C, SP620C,fi-4110CU, S500, fi-5015C, fi-5000N	\$151.38
CG01000-515001	Departmental Basic In Warranty, NBD, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$661.68
CG01000-515101	Departmental Basic In Warranty, 4 Hr, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$1,042.51
CG01000-515201	Departmental ScanCare In Warranty, NBD, 1PM, Consumables, Training, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$1,137.72
CG01000-515301	Departmental ScanCare In Warranty, 4 Hr, 1PM, Consumables, Training, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$1,518.54
CG01000-515401	Departmental Basic Plus Post Warranty, NBD, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$852.10
CG01000-515501	Departmental Basic Plus Post Warranty, 4 Hr, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$1,232.92
CG01000-515601	Departmental ScanCare Plus Post Warranty, NBD, 1PM, Consumables, Training, Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$1,328.13
CG01000-515701	Departmental ScanCare Plus Post Warranty, 4 Hr, 1PM, Consumables, Training, Parts/Labor/TravelSP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$1,708.95
CG01000-515801	Departmental Advance Exchange In-Warranty, NBD Unit Exchange SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$566.48
CG01000-515901	Departmental Depot In-Warranty, 5-day Unit Repair & Return SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$566.48

Part Number	Product Description	GSA Price
CG01000-516001	Departmental Advance Exchange Plus Post-Warranty, NBD Unit Exchange SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$661.68
CG01000-516101	Departmental Depot Plus Post-Warranty, 5-day Unit Repair & Return SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$661.68
CG01000-516201	Departmental Co-Term, 1-month Parts/Labor/Travel SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX	\$71.40
CG01000-516301	Low-Volume Basic In Warranty, NBD, Parts/Labor/Travel, M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,042.51
CG01000-516401	Low-Volume Basic In Warranty, 4 Hr, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,518.54
CG01000-516501	Low-Volume ScanCare In Warranty, NBD, 2PM's, Consumables, Training, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,518.54
CG01000-516601	Low-Volume ScanCare In Warranty, 4 Hr, 2PM's, Consumables, Training, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,994.57
CG01000-516701	Low-Volume Basic Plus Post Warranty, NBD, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,137.72
CG01000-516801	Low-Volume Basic Plus Post Warranty, 4 Hr, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,613.75
CG01000-516901	Low-Volume ScanCare Plus Post Warranty, NBD, 2PM's, Consumables, Training, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$1,708.95
CG01000-517001	Low-Volume ScanCare Plus Post Warranty, 4 Hr, 2PM's, Consumables, Training, Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$2,184.99
CG01000-517101	Low-Volume Advance Exchange In-Warranty (excl fi-5750C), NBD Unit Exchange M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$756.89
CG01000-517201	Low-Volume Depot In-Warranty, 5-day Unit Repair & Return M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$756.89
CG01000-517301	Low-Volume Advance Exchange Plus Post-Warranty (excl fi-5750C), NBD Unit Exchange M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$947.30
CG01000-517401	Low-Volume Depot Plus Post-Warranty (excl fi-5750C), 5-day Unit Repair & Return M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$947.30
CG01000-517501	Low-Volume Co-Term, 1-month Parts/Labor/Travel M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$95.21
CG01000-517601	Mid-Volume Basic In Warranty, NBD, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$1,899.37
CG01000-517701	Mid-Volume Basic In Warranty, 4 Hr, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$2,756.22

<u>Part Number</u>	<u>Product Description</u>	<u>GSA Price</u>
CG01000-517801	Mid-Volume ScanCare In Warranty, NBD, 2PM's, Consumables, Training, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$4,279.53
CG01000-517901	Mid-Volume ScanCare In Warranty, 4 Hr, 2PM's, Consumables, Training, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$5,136.38
CG01000-518001	Mid-Volume Basic Plus Post Warranty, NBD, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$2,565.81
CG01000-518101	Mid-Volume Basic Plus Post Warranty, 4 Hr, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$3,422.67
CG01000-518201	Mid-Volume ScanCare Plus Post Warranty, NBD, 2PM's, Consumables, Training, fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$5,326.80
CG01000-518301	Mid-Volume ScanCare Plus Post Warranty, 4 Hr, 2PM's, Consumables, Training, Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$6,183.65
CG01000-518401	Mid-Volume Co-Term, 1-month Parts/Labor/Travel fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$214.21
CG01000-496401	Single Event PM Low Vol Scanners SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX, M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series	\$476.03
CG01000-496301	Single Event PM Low Vol Scanner fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$904.46
CG01000-502901	Scanner Installation SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX, M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series, fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$428.43
CG01000-503001	Scanner Training SP93GX, fi-4340C, fi-4530C, fi-5530C, fi-4640S, M3093 EX/GX/DE/DG, M3096EX/GX, M3097DE/DG, M4097Series, fi-4750C, fi-4750L, fi-5650C Series, fi-5750C Series, fi-4860C Series, fi-4990C, M4099Series, fi-5900C	\$428.43